



Wyre Borough Council
Date of Publication: 22 February 2017
Please ask for : Roy Saunders
Democratic Services and Scrutiny Manager
Tel: 01253 887481

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 2 March 2017** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

Garry Payne
Chief Executive

COUNCIL AGENDA

1. Apologies for absence

2. Confirmation of minutes

To approve as a correct record the Minutes of the meeting of the Council held on 19 January 2017.

3. Declarations of Interest

To receive any declarations of pecuniary or significant other interest from any Councillor on any item on this Agenda.

All Members are asked to submit any declarations in writing by 9.30 am on Wednesday 1 March 2017, if possible.

4. Announcements

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.

5. Public questions or statements (Pages 1 - 2)

To receive any questions or statements from members of the public under Procedure Rule 9.1.

Any questions or statements received by the specified deadline of noon on Friday 24 February 2017 will be published and circulated separately.

6. Questions "On Notice" from councillors (Pages 3 - 4)

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1

Any questions received by the specified deadline of noon on Friday 24 February 2017 will be published and circulated separately.

7. Pay Policy Statements (Pages 5 - 16)

Report of the Leader of the Council (Cllr P Gibson) and the Service Director Performance and Innovation.

8. Business Plan 2015-2019 (2017 update) (Pages 17 - 20)

Report of the Leader of the Council (Cllr P Gibson) and the Chief Executive.

9. Council Tax 2017-18 (Pages 21 - 32)

Report of the Leader of the Council (Cllr P Gibson).

Please note: The report of the Head of Finance (S.151 Officer) on the Council's Revenue Budget, Council Tax and Capital Programme which was considered by Cabinet at its meeting on 15 February 2017 forms part of the background to the attached report of the Leader of the Council, with paragraph 3.1 seeking Council agreement to the recommendations of the Cabinet. An extract from minutes of that meeting, setting out the Cabinet's recommendations, is attached as Appendix 1 to the Leader of the Council's report to this meeting. However, the detailed information from the Director's report to the Cabinet is not repeated in this agenda. That report can be viewed via the Cabinet agenda on the Council's website at:

[Cabinet – 15 February 2017](#)

(A copy can also be obtained on request from the Democratic Services Team, tel: 01253 887481.)

10. Notices of Motion

None.

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481, email: roy.saunders@wyre.gov.uk

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COUNCIL MEETING
2 MARCH 2017

AGENDA ITEM 5

PUBLIC QUESTIONS OR STATEMENTS

No questions have been received from members of the public under Procedure Rule 9 by the deadline of 12.00 noon on Friday 24 February 2017.

Published, Friday 24 February 2017
Democratic Services
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

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COUNCIL MEETING
2 MARCH 2017

AGENDA ITEM 6

QUESTIONS "ON NOTICE" FROM COUNCILLORS

No questions have been received from Councillors under Procedure Rule 11.1 by the deadline of 12.00 noon on Friday 24 February 2017.

Published Friday 24 February, 2017
Democratic Services
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

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Report of:	Meeting	Date	Item No.
Cllr Peter Gibson, Leader of the Council and Marianne Hesketh, Service Director Performance and Innovation	Council	2 March 2017	7

Pay Policy Statement 2017/18

1. Purpose of report

1.1 To consider the Council's Pay Policy Statement for the 2017/18 financial year in advance of it being published on the Council's web site.

2. Outcomes

2.1 Increased accountability, transparency and fairness in the setting of local pay, ensuring that communities have access to the information they need to determine whether remuneration, particularly senior remuneration, is appropriate and commensurate with responsibility.

3. Recommendation

3.1 Members are asked to note and approve the Pay Policy Statement for 2017/18 attached at Appendix A.

4. Background

4.1 The Localism Act 2011 requires the Council to prepare a Pay Policy Statement to articulate the authority's own policies towards a range of issues relating to the pay of its workforce, particularly its senior staff (or 'chief officers') and its lowest paid employees. Pay Policy Statements must be prepared for each financial year, must be approved by the full Council and published in such manner as the authority thinks fit, which must include publication on the authority's website. The first statement was prepared and approved by Council at their meeting on 1 March 2012.

5. Key issues and proposals

5.1 **Accountability** – The Secretary of State considers that decisions on pay

policies should be taken by elected members i.e. those who are directly accountable to local communities. That is why the Act requires that pay policy statements, and any amendments to them, are considered by a meeting of full Council and cannot be delegated to any sub-committee. Such meetings should be open to the public and should not exclude observers. In addition, full Council should be offered the opportunity to vote before large salary packages are offered in respect of new appointments and the threshold set by the Secretary of State is £100,000. This should include salary, any bonuses, fees or allowances routinely payable to the appointee and any benefits in kind to which the officer is entitled as a result of their employment.

5.2 Transparency - Approved policy statements must be published on the authority’s web site as soon as is reasonably practicable after they are approved or amended. The definition of chief officers is not limited to Heads of Paid Service or statutory chief officers but also includes those who report directly to them (non-statutory chief officers) and to their direct reports (deputy chief officers).

5.3 Fairness – The Act requires authorities to set their policies on remuneration for their highest paid staff alongside their policies toward their lowest paid employees. In addition, it requires authorities to illustrate the relationship between the remuneration of its chief officers and its employees who are not chief officers via the publication of an organisation’s pay multiple – the ratio between the highest paid employee and the median earnings across the organisation. (The median is the middle number of a group of numbers; that is, half the numbers have values that are greater than the median, and half the numbers have values that are less than the median.)

5.4 The Pay Policy Statement for the 2017/18 financial year is attached at Appendix A.

Financial and legal implications	
Finance	None arising directly from the report.
Legal	Compliance with sections 38 to 43 of the Localism Act 2011.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	✓
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	X
climate change	X
data protection	X

report author	telephone no.	email	Date
Liesl Hadgraft	01253 887316	liesl.hadgraft@wyre.gov.uk	30.01.17

List of background papers:		
name of document	date	where available for inspection

List of appendices

Appendix A – Pay Policy Statement 2017/18

arm/ex/cou/cr/17/0203lh



Pay Policy Statement 2017/18

Wyre Council
Civic Centre
Breck Road
Poulton-le-Fylde

March 2017

The Pay Policy Statement for Wyre Council

1. Introduction

- 1.1 In order to demonstrate openness and accountability in local pay and in accordance with the Localism Act, the Council is required to publish a Pay Policy Statement for each financial year which must be approved by the full Council. This is the sixth statement produced by the Council, relating to the 2017/18 financial year, and must be approved and prepared before the end of March 2017. The statement must articulate the authority's own policies towards a range of issues relating to the pay of its workforce, particularly its senior staff (or 'chief officers') and its lowest paid employees.
- 1.2 For the purposes of the statement, the reference to 'Chief Officers' includes the head of paid service (Chief Executive), the Service Directors, the S151 Officer (Head of Finance), the Monitoring Officer (head of Business Support and deputy chief officers or those reporting or directly accountable to one or more of the statutory chief officers (Heads of Service).
- 1.3 In accordance with the Act, remuneration includes: The employee's salary;
- Any bonuses payable by the authority to the employee;
 - Any charges, fees or allowances payable by the authority to the employee;
 - Any benefits in kind to which the employee is entitled;
 - Any increase in or enhancement of the employee's pension entitlement where the increase or enhancement is as a result of a resolution of the authority;
 - Any amounts payable by the authority to the employee on the employee ceasing to be employed by the authority, other than any amounts that may be payable by virtue of any enactment – e.g. statutory redundancy.
- 1.4 Under the new arrangements, full Council should be offered the opportunity to vote before large salary packages are offered in respect of any new appointments. The Secretary of State considers that £100,000 is the right level for that threshold to be set and salary packages should include salary, bonuses, fees or allowances routinely payable to the appointee and any benefits in kind to which the officer is entitled as a result of their employment.
- 1.5 The proposed senior management restructure which was considered by Council 25 June 2015 recommended a new structure be implemented. Following the departure of the two Corporate Directors from 1 April 2016 and 1 July 2016 respectively the Head of Business Support and the Head of Finance took on the Monitoring Officer and Section 151 Officer roles.
- 1.6 The Act does not require authorities to use their pay policy statements to publish specific numerical data on pay and reward. Data is currently published on pay and reward in accordance with the Code of Recommended Practice for Local Authorities on Data Transparency in relation to [senior employees](#) defined as above £50,000 and the [Accounts and Audit Regulations 2011 Statement of Accounts Note 30 \(p69\)](#) for posts where the full time equivalent salary is at least £50,000.

In determining the pay and remuneration of all its employees, the Council complies

with all relevant employment legislation including the National Minimum Wage (Amendment) Regulations 2016, Equality Act 2010, Part Time Employment (Prevention of Less Favourable Treatment) Regulations 2000 and, where relevant, the Transfer of Undertakings (Protection of Earnings) Regulations. The Council ensures that there is no pay discrimination within its pay structures and that all pay differentials can be objectively justified through the use of job evaluation mechanisms, which directly establish the relative levels of posts in grades according to the requirements, demands and responsibilities of the role.

2. Pay Multiple

- 2.1 In June 2010, the Government asked Will Hutton to undertake a review of Fair Pay in the public sector and the final report was published in March 2011. The report highlighted that there is value in ensuring that decisions about senior pay are taken in context of similar decisions on lower paid staff and that the relationship between those decisions should be considered. The Government welcomed this approach and the Act therefore requires authorities to set their policies on remuneration for their highest paid staff alongside their policies toward their lowest paid employees. The recommended way of illustrating this relationship is via the publication of an organisation's pay multiple – the ratio between the highest paid employee and the mean average or median earnings.
- 2.2 Using information held in the payroll system as at January 2017, a pay multiple of 3.95 (previously 3.88 at Jan'16) has been calculated as the mean average using a mean salary of £24,295 and 4.81 (previously 4.87) as the median using a median salary of £19,939.
- 2.3 The relationship between the remuneration of chief officers and other employees is determined by the pay and grading evaluation system and is not based on pay differentials associated with seniority. The pay and grading system determines salary levels based on skills, knowledge, relationships, the work environment and responsibilities, including managerial sphere of responsibility.
- 2.4 Following a series of staffing reviews which has seen significant reductions in cost, the Council's policy going forward will be to ensure that the pay multiple is not significantly changed. The Council will monitor its alignment with external pay markets, both within and outside the sector, and use available benchmark information as appropriate.

3. Remuneration

- 3.1 The current senior management restructure was considered and recommended by Council 25 June 2015. This new structure was implemented with effect from 1 April 2016 and involved a new remuneration package for the Chief Executive of £95,000 to £100,000 (by three incremental progression points) and the creation of three new Service Director posts with a remuneration package of £57,500 to £61,000 (by three equal incremental progression points). The structure also saw the deletion of the posts of Corporate Director of People and Places on the 31 March 2016 and Corporate Director of Resources on the 30 June 2016. In determining the grading structure for these posts, which fall outside the nationally agreed arrangements, the Council takes account of the need to ensure value for money balanced against the need to recruit and retain employees who are able to meet the requirements of the role.

- 3.2 Heads of Service are remunerated in accordance with the pay and grading structure agreed by both the Employment and Appeals Committee and the Cabinet at their meeting 8 December 2008. This revised pay and grading structure was implemented as a result of the 1997 Single Status Agreement which required all Councils to review their local grading structures and to implement a structure which was fair and non-discriminatory. The Council adopts the national pay bargaining arrangements in respect of the establishment and revision of the national pay spine and the pay and grading structure is published on the Council's web site. For the 2017/18 financial year, Heads of Service will be remunerated as follows:

Head of Planning Services – Grade 14
Head of Environmental Health and Community Safety – Grade 13
Head of Culture, Leisure and Tourism – Grade 13
Head of Built Environment – Grade 13
Head of Contact Centre – Grade 14
Head of Business Support – Grade 13
Head of Governance – Grade 13
Head of Engineering Services – Grade 14
Head of Finance – Grade 14

- 3.3 Following the departure of the two Corporate Directors (see para.1.4) the Head of Business Support and the Head of Finance receive an annual allowance of £3,000 each for undertaking the Monitoring Officer and Section 151 Officer roles. This allowance will be increased to £3,030 in line with agreed pay awards from 1 April 2017.

- 3.4 New appointments will normally be made at the minimum of the relevant pay scale for the grade, although this can be varied where necessary to secure the best candidate. Progression through the incremental scale is subject to satisfactory performance which is assessed on an annual basis. The level of remuneration is not variable dependent upon the achievement of defined targets.

- 3.5 The Council does not award any other elements of senior remuneration such as bonuses, performance related pay or severance payments. Fees for the Returning Officer and other electoral duties are identified and paid separately for local government elections, elections to the UK Parliament and EU Parliament and other electoral processes such as referenda. As these relate to performance and delivery of specific election duties as and when they arise, they are distinct from the process for the determination of pay for Chief Officers.

- 3.6 **Referendum, Parliamentary and European Elections** – A Maximum Recoverable Amount (MRA) of funding for conducting these elections is set by the Cabinet Office in advance of holding the election. This MRA details the total amount of funding that is available for administering the elections as well as the fee to be paid to the Returning Officer.

County Council Elections – The Council receives notification from Lancashire County Council of a set of fees and charges which details the fee to be paid to the Deputy Returning Officer and also Presiding Officers, Poll Clerks and Polling Station Inspectors. The next County Council elections will be held on 4 May 2017.

Borough and Parish Elections – The last elections took place on 7 May 2015 and the fees and disbursements are determined by the Returning Officer under

delegated powers. The schedule is reviewed annually and published on the web site with the majority of fees being determined by the number of wards or parishes contested and the number of registered postal voters.

Police and Crime Commissioner Elections – The next election will be held in May 2020. A Maximum Recoverable Amount (MRA) of funding for conducting these elections is set by the Cabinet Office in advance of holding the election. This MRA details the total amount of funding that is available for administering the election as well as the fee to be paid to the Local Returning Officer.

- 3.7 There may be occasions when employees are subject to formal standby arrangements such as Albion and Neptune concerning river and tidal flooding. This is paid at £88.70 per week with recall to work being paid for chief officers at plain time or time off in lieu.

4. Pension Contributions

- 4.1 The Council exercised its' right to postpone Auto-Enrolment until the 1 October 2017. From this date all those who do not opt out of the Local Government Pension Scheme (LGPS), the Council is required to make a contribution to the scheme representing a percentage of the pensionable remuneration due under the contract of employment of that employee. The rate of future service contributions is set by the Actuary advising the Pension Fund and is reviewed on a triennial basis in order to ensure that the scheme is appropriately funded. The future service rate, set at 1 April 2017 for a three year period, is 15.8%.

- 4.2 The staging date for Auto-Enrolment of employees who receive payment in respect of the Elections is 1 August 2017 and the Council must automatically enrol all qualifying workers into an approved pension scheme from that date. For this purpose qualifying employees are those aged between 22 and state pension age who earn at least £10,000 per year from their election duties. An initial assessment of the workforce indicates that Wyre Elections are unlikely to have an automatic enrolment duty from the staging date but the situation will have to be monitored as part of the ongoing assessment process.

5. Redundancy

- 5.1 The LGPS Regulations require the Council to formulate and keep under review a policy [Employer Discretions](#) concerning the exercise of functions in awarding additional pension or service to members and in operating early retirement and flexible retirement provisions.

- 5.2 The policy makes it clear how the Council intends exercising its discretionary functions in order to ensure that Members remain in control and that the council tax payers' interests are safeguarded.

- 5.3 Section 2 shows the options available to the Council and scheme members to terminate employment including early retirement, redundancy/early retirement in the interests of efficiency of the service, voluntary early retirement and ill health retirement.

- 5.4 Section 3 lists all the discretions that have been considered and how the Council wishes to exercise their discretion in each case. There remains only one discretion which allows the granting of additional pension (up to a maximum of £6,675 a year)

but the Council has determined not to award this.

5.5 Whilst the Council has a discretionary power to award a one-off lump sum payment of up to 2 years pay (104 weeks) inclusive of any redundancy payment it has decided not to award enhanced payments and will use the statutory formula to calculate redundancy payments giving a maximum of 30 week's pay but has adopted the power to use the actual week's pay for the calculation of redundancy rather than the statutory limit.

5.6 In approving early or flexible retirement with employer consent, the Council will assess each case on its merits, taking into account the costs, the efficiency savings that will accrue, impact on service, potential for service improvements, etc.

6. Flexible Retirement

6.1 Sometimes it can appear that the public sector is paying an individual twice – through a salary and a pension – for doing the same job. The Council can determine whether all or some benefits can be paid if an employee applies for flexible retirement at or after age 55. Employees opting for flexible retirement by reducing hours or moving to a lower grade can draw their pension benefits whilst continuing in employment and building up further benefits in the scheme. The Council does not automatically operate this discretion but each case is considered on its merits.

7. Re-employment of Chief Officers

7.1 The Council does not specifically preclude the employment or contracting of chief officers who were previously employed by the authority and who, on ceasing to be employed, were in receipt of a severance or redundancy payment.

7.2 Lancashire County Council, the administering authority for the LGPS, are responsible for determining any policies concerning the abatement of pensions i.e. where pension has been enhanced previously either through the award of added years or ill health retirement.

8. Contracts

8.1 Where the Council is unable to recruit chief officers, or there is a need for interim support to provide cover for a substantive chief officer post, the Council may consider engaging individuals under a 'contract for service'. These will be sourced through the relevant procurement process ensuring that the Council can demonstrate value for money. It should be noted that from April 2017 the responsibility for assessing tax and national insurance will pass to the Council along with responsibility for deducting and paying the correct tax. However such persons are not Wyre Council employees and the Council is not required to make either pension or national insurance contributions. The Council does not currently have any chief officers engaged under such arrangements.

9. Lowest Paid

9.1 In accordance with the Localism Act, the Council is required to develop its own definition of "lowest paid" and explain why that definition has been chosen.

9.2 The lowest paid persons employed by the Council are reimbursed in accordance

with the established pay and grading structure with the minimum spinal column point in use currently being scp 6, namely £14,514 per annum for a full time equivalent (37 hours), being the minimum wage. This level of payment ensured that all staff are paid an equivalent to the statutory national living wage regardless of their age. However with the introduction of the new Apprenticeship Scheme in April 2017 it is intended to reintroduce the national minimum wage for apprentices and those aged 16 to 25 so that we can ensure that we meet the requirements of that scheme. This introduction could also serve to dispel some of the equal pay issues that may arise with the impending increase of the national living wage to £9 by 2020. The table below illustrates the rates of pay from 1 April 2017.

National Living Wage	National Minimum Wage			
25 and over	21 to 24	18 to 20	Under 18	Apprentice
£7.50	£7.05	£5.60	£4.05	£3.50

Apprentices are entitled to the apprentice rate if they're either aged under 19 or aged 19 or over and in the first year of their apprenticeship.

10. Terms and Conditions

10.1 For the purposes of the Pay Policy Statement, the reference to 'Chief Officers' includes the Chief Executive, the Service Directors and the Heads of Service who have different sets of terms and conditions as indicated below.

- Chief Executive – the Joint Negotiating Committee for Chief Executives;
- Service Directors – the Joint Negotiating Committee for Chief Officers; and
- Heads of Service – the National Joint Council for Local Government Services.

10.2 A two year pay settlement agreement of 1% for each year commencing 1 April 2016 has been agreed by all negotiating bodies.

10.3 All posts carry a casual car user status which entitles the employee to reimbursement at the rate of 52.2p per mile.

10.4 An allowance of £3,030 pa for 2017/18 (which will be increased in line with future pay awards) will be paid to the Head of Business Support and Head of Finance in respect of their Monitoring Officer and s151 Officer roles.

10.5 Entitlement to sickness absence for all posts is detailed below.

During 1 st year of service	One month's full pay and (after four months' service), two months' half pay
During 2 nd year of service	Two months' full pay and two months' half pay
During 3 rd year of service	Four months' full pay and four months' half pay
During 4 th and 5 th years of service	Five months' full pay and five months' half pay
After completing 5 th year of service	Six months' full pay and six months' half pay

10.6 Annual leave entitlement for both the Chief Executive and the Corporate Directors

is 30 working days and after the completion of five years' service with the organisation 35 working days; recognising that these 4 post holders are not entitled to accrue flexi-time. Heads of Service being eligible for the following:

Up to the completion of 4 years	23 days
From the 4 th complete year to the 5 th complete year	25 days
After completion of 5 years	28 days

- 10.7 No chief officers or any other employees, excluding legal officers who require a practising certificate to represent the Council in court, receive any reimbursement for professional fees.

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Report of:	Meeting	Date	Item no.
Cllr Peter Gibson, Leader of the Council and Garry Payne, Chief Executive	Council	2 March 2017	8

Business Plan 2015-2019 (2017 update)
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1. Purpose of report

1.1 To seek approval of the Council's Business Plan for 2015-2019 (2017 update).

2. Outcomes

2.1 To ensure that medium and long term resources and service provision are prioritised and planned in accordance with the Medium Term Financial Plan (MTFP), the aspirations of local residents, local research and data and the national policy framework.

2.2 That the Business Plan is effectively monitored and delivered.

3. Recommendation/s

3.1 To approve and support the Business Plan for 2015-2019 (2017 update).

4. Background

4.1 Each year, the Council produces a Business Plan. The Business Plan is a key document in the business planning framework and its purpose is to set out the Council's vision, themes, priorities and actions in line with the Medium Term Financial Plan (MTFP). The council has effective performance management arrangements in place which ensures that progress against the Business Plan is reported on a quarterly basis. This includes the involvement and support of Overview and Scrutiny who receive quarterly performance review reports.

4.2 Corporate Management Team and Heads of Service developed the Business Plan at a planning session held in November 2016. The draft plan is then discussed with Management Board and Overview and Scrutiny Committee before proceeding to full Council for approval.

5. Key issues and proposals

- 5.1** The Business Plan is attached at Appendix 1 and sets out what the Council is prioritising over the coming years. It provides a guide for Members and officers to ensure that all decisions and activities support the effective achievement of our vision and priorities.
- 5.2** The Business Plan covers a four year period (2015-2019) which has been developed to align with the four year election cycle. The vision and themes remain unchanged but the priorities and key actions have been refreshed for 2017.
- 5.3** There are a number of new projects which feature on this plan as follows:-
- Develop and deliver a commercial strategy
 - Play an active role in the Healthier Fleetwood initiative
 - Develop neighbourhood health initiatives for Garstang and Over Wyre
 - Explore opportunities offered by the Better Care Fund to better support older people and people with disabilities to stay in their own homes
 - Support the delivery of the Wyre Early Action project
 - Deliver community priority projects through the Together We Make a Difference network
 - Implement #DigitalWyre, our digital strategy to facilitate digital transformation of services.
- 5.4** An Equality Impact Assessment (EIA) has been carried out on the updated Business Plan which is a requirement of Section 149 of the Equality Act 2010 which imposes a legal duty, known as the Public Sector Duty (Equality Duty), on all public bodies, to consider the impact on equalities in all policy and decision making. The EIA concluded that the Business plan will have a positive impact for all of our residents in terms of advancing equality and fostering good relations. The impact of the business plan will be monitored quarterly and any necessary adjustments will be made to the EIA, as appropriate.

Financial and legal implications	
Finance	The Business Plan is closely aligned to the Medium Term Financial Plan (MTFP) to ensure that priorities are effectively resourced.
Legal	There are none.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

Implications	✓ / x
community safety	x
equality and diversity	✓
sustainability	x
health and safety	x

Risks/Implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Marianne Hesketh	01253 887350	Marianne.hesketh@wyre.gov.uk	30/01/17

List of appendices

Appendix 1 - Business Plan 2015-2019 (2017 update)

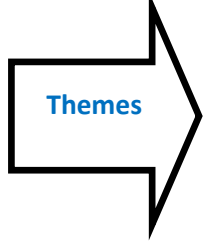
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BUSINESS PLAN 2015 – 2019 (2017 Update)



Together we make a difference

“Our vision is to be a Collaborative Council that works together with local communities and partners to make a difference and improve the lives of those who live in, work in or visit the Borough”



**ENTERPRISING
WYRE**

**HEALTHIER
WYRE**

**ENGAGING
WYRE**



- We will promote economic, housing and employment growth
- We will attract investment to Wyre and support businesses to survive, grow and prosper
- We will maximise commercial opportunities
- We will work with our partners to reduce the risk of flooding and build community resilience
- We will facilitate new energy generation opportunities

- We will improve the health and wellbeing of our communities
- We will support older people to remain independent
- We will work with our partners (Health, Police, Voluntary Community and Faith Sector, LCC) to support prevention and early help

- We will collaborate with our partners (including Parish and Town Councils) to better design and integrate our services to enable communities to do more for themselves
- We will improve the return from our assets
- We will invest in our employees to develop a flexible and change-ready workforce
- We will deliver cost effective, quality services

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- Adopt a new Local Plan to manage and deliver development through to 2031
- Develop a Local Economic Development Strategy which includes working with partners and local businesses to improve the local economy
- Restore the Mount and its Gardens in Fleetwood
- Complete the Rossall Sea Defence Scheme
- Support and promote the Enterprise Zone at Hillhouse International Business Park at Thornton
- Develop and deliver a commercial strategy
- Develop the Wyre Flood Forum and support local flood action groups

- Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well through better use of our leisure centres, recreational facilities, parks and open spaces
- Play an active role in the Healthier Fleetwood initiative
- Develop neighbourhood health initiatives for Garstang and Over Wyre
- Explore opportunities offered by the Better Care Fund to better support older people and people with disabilities to stay in their own homes
- Support the delivery of the Wyre Early Action project

- Deliver community priority projects through the Together We Make a Difference Network
- Progress our programme of efficiency savings to ensure a balanced budget
- Deliver the Asset Management Plan actions and priorities to maximise the return from our assets
- Facilitate a staff development programme to support our vision and goals
- Implement #DigitalWyre, our digital strategy to facilitate digital transformation of services



- Number of houses built
- Number of affordable dwellings built
- Number of businesses supported
- Number of businesses registered on the Wyred Up database
- Out of work benefit claimant count
- Town Centre vacancy rates

- Adult and Childhood obesity levels
- % clients enabled to remain living in their own home (Care & Repair)
- Number of leisure centre customers
- % of people satisfied with sport and leisure facilities #
- % of people satisfied with parks and open spaces #

- % of people satisfied with where they live #
- % of people satisfied that the Council provides value for money #
- % of residents very or fairly well informed #
- Annual Efficiency Savings Delivered
- % of e-contacts as a % of total contacts



Report of:	Meeting	Date	Item No.
Cllr Peter Gibson, Leader of the Council	Council	2 March 2017	9

Council Tax 2017/18

1. Purpose of report

1.1 The determination of the Council Tax for the Borough for the 2017/18 financial year.

2. Outcomes

2.1 The total Council Tax for 2017/18 for the District, County, Police and Fire purposes.

3. Recommendations

3.1 That the formal Council Tax resolution as agreed by Cabinet 15 February 2017, as set out in Appendix 1 attached, be agreed.

3.2 That this Council's Band D equivalent Council Tax for the 2017/18 financial year of £188.31 together with parish precepts, as submitted in the report on the Budget, be approved for each of the valuation bands as follows:

Valuation Bands

	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Barnacre-with-Bonds	130.16	151.85	173.55	195.24	238.63	282.01	325.40	390.48
Bleasdale	130.69	152.47	174.26	196.04	239.61	283.17	326.73	392.08
Cabus	135.49	158.06	180.65	203.23	248.40	293.55	338.72	406.46
Catterall	178.61	208.38	238.15	267.92	327.46	386.99	446.53	535.84
Cloughton-on-Brock	159.12	185.64	212.16	238.68	291.72	344.76	397.80	477.36
Fleetwood	143.94	167.93	191.92	215.91	263.89	311.87	359.85	431.82
Forton	151.31	176.53	201.75	226.97	277.41	327.84	378.28	453.94
Garstang	153.31	178.86	204.42	229.97	281.08	332.18	383.28	459.94
Great Eccleston	145.26	169.47	193.68	217.89	266.31	314.73	363.15	435.78
Hambleton	145.25	169.46	193.67	217.88	266.30	314.71	363.13	435.76
Inskip-with-Sowerby	146.43	170.84	195.25	219.65	268.46	317.27	366.08	439.30
Kirkland	184.11	214.80	245.49	276.17	337.54	398.91	460.28	552.34
Myerscough and Bilsborrow	148.25	172.96	197.67	222.38	271.80	321.21	370.63	444.76
Nateby	129.96	151.62	173.28	194.94	238.26	281.58	324.90	389.88
Nether Wyresdale	156.31	182.35	208.41	234.46	286.57	338.66	390.77	468.92
Out Rawcliffe	138.26	161.30	184.35	207.39	253.48	299.56	345.65	414.78
Pilling	170.74	199.19	227.66	256.11	313.03	369.93	426.85	512.22
Preesall	157.93	184.24	210.57	236.89	289.54	342.17	394.82	473.78
Stalmine-with-Staynall	154.38	180.11	205.84	231.57	283.03	334.49	385.95	463.14
Upper Rawcliffe-with-Tarnacre	140.67	164.12	187.57	211.01	257.90	304.79	351.68	422.02
Winmarleigh	141.39	164.95	188.52	212.08	259.21	306.33	353.47	424.16
All other area of the Borough	125.54	146.46	167.39	188.31	230.16	272.00	313.85	376.62

- 3.3** That it be noted that for the year 2017/18 the major precepting authorities have stated the following amounts in precepts, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings in the Council's area as shown below:-

Valuation Bands

	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Lancashire County Council	814.49	950.24	1085.99	1221.74	1493.24	1764.74	2036.23	2443.48
Police and Crime Commissioner for Lancashire	110.30	128.68	147.07	165.45	202.22	238.98	275.75	330.90
Lancashire Combined Fire Authority	43.67	50.94	58.22	65.50	80.06	94.61	109.17	131.00

- 3.4** That having calculated the aggregate in each case of the amounts at 3.2 and 3.3 above, and in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, the following amounts are set as the Council Tax for the year 2017/18 for each part of its area and for each of the categories of dwellings shown below:-

Valuation Bands

	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Barnacre-with-Bonds	1098.62	1281.71	1464.83	1647.93	2014.15	2380.34	2746.55	3295.86
Bleasdale	1099.15	1282.33	1465.54	1648.73	2015.13	2381.50	2747.88	3297.46
Cabus	1103.95	1287.92	1471.93	1655.92	2023.92	2391.88	2759.87	3311.84
Catterall	1147.07	1338.24	1529.43	1720.61	2102.98	2485.32	2867.68	3441.22
Claughton-on-Brock	1127.58	1315.50	1503.44	1691.37	2067.24	2443.09	2818.95	3382.74
Fleetwood	1112.40	1297.79	1483.20	1668.60	2039.41	2410.20	2781.00	3337.20
Forton	1119.77	1306.39	1493.03	1679.66	2052.93	2426.17	2799.43	3359.32
Garstang	1121.77	1308.72	1495.70	1682.66	2056.60	2430.51	2804.43	3365.32
Great Eccleston	1113.72	1299.33	1484.96	1670.58	2041.83	2413.06	2784.30	3341.16
Hambleton	1113.71	1299.32	1484.95	1670.57	2041.82	2413.04	2784.28	3341.14
Inskip-with-Sowerby	1114.89	1300.70	1486.53	1672.34	2043.98	2415.60	2787.23	3344.68
Kirkland	1152.57	1344.66	1536.77	1728.86	2113.06	2497.24	2881.43	3457.72
Myerscough and Bilsborrow	1116.71	1302.82	1488.95	1675.07	2047.32	2419.54	2791.78	3350.14
Nateby	1098.42	1281.48	1464.56	1647.63	2013.78	2379.91	2746.05	3295.26
Nether Wyresdale	1124.77	1312.21	1499.69	1687.15	2062.09	2436.99	2811.92	3374.30
Out Rawcliffe	1106.72	1291.16	1475.63	1660.08	2029.00	2397.89	2766.80	3320.16
Pilling	1139.20	1329.05	1518.94	1708.80	2088.55	2468.26	2848.00	3417.60
Preesall	1126.39	1314.10	1501.85	1689.58	2065.06	2440.50	2815.97	3379.16
Stalmine	1122.84	1309.97	1497.12	1684.26	2058.55	2432.82	2807.10	3368.52
Upper Rawcliffe-with-Tarnacre	1109.13	1293.98	1478.85	1663.70	2033.42	2403.12	2772.83	3327.40
Winmarleigh	1109.85	1294.81	1479.80	1664.77	2034.73	2404.66	2774.62	3329.54
All other areas of the Borough	1094.00	1276.32	1458.67	1641.00	2005.68	2370.33	2735.00	3282.00

4. Background

4.1 The Council Tax for Wyre Borough Council for 2017/18 as recommended by the Cabinet at their meeting of the 15 February 2017 is detailed below:-

	£m
Net Expenditure (Before Other Government Grants)	12.591
Less NHB, NDR Grant (net of NDR Levy) and Retained Levy	2.922
Less Revenue Support Grant	0.912
Less Baseline Funding	3.184
Less Transitional Funding	0.005
Less Projected NDR above Baseline Funding	0.178
	5.390
Add Collection Fund – Council Tax and NDR	1.349
	6.739
Amount Required from Council Tax	6.739
Divided by Council Tax Base at Band D equivalent	35,785
Council Tax for 2017/18	£188.31
Council Tax for 2016/17	£183.31
Increase from 2016/17	£5.00

5. Key issues and proposals

5.1 Under the provisions of the Local Government Finance Act 1992 as amended, Wyre Borough Council, as billing authority, is required to determine a Council Tax for the services provided by Lancashire County Council, the Police and Crime Commissioner for Lancashire, the Combined Fire Authority, Wyre Borough Council and where appropriate, Parish Councils. The expenditure levels, government contributions and other adjustments to arrive at the calculation of the full Council Tax are as follows:-

	Total for County £m	Total for Police £m	Total for Combined Fire £m	Total for WBC £m	Total Band D Excl. Parishes £	Av. Band D Parish Precept £	Total Band D Incl. Parishes £
Precept	434.271	70.321	27.839	6.739			
	No. of properties						
Council Tax Base (Band D equivalent)	355,453	425,026	425,026	35,785			
	£	£	£	£	£	£	£
COUNCIL TAX 2017/18	1,221.74	165.45	65.50	188.31	1,641.00	18.02	1,659.02
COUNCIL TAX 2016/17	1,174.86	162.22	65.50	183.31	1,585.89	17.11	1,603.00
Increase/Reduction(-)	46.88 3.99%	3.23 1.99%	0 0%	5.00 2.73%	55.11 3.48% or £1.06 per week	0.91 5.32%	56.02 3.49%
2017/18 Council Tax as a proportion of total bill	74.4%	10.1%	4.0%	11.5%	100%		
2017/18 Council Tax as a proportion of total bill	73.6%	10.0%	3.9%	11.4%		1.1%	100%

5.2 The Council Tax for each property band based on the £1,641.00 indicated in the table in paragraph 5.1 (which excludes Parish Precepts) will be:-

	£	% of Band D
BAND A	1,094.00	66.6667
B	1,276.32	77.7778
C	1,458.67	88.8889
D	1,641.00	100
E	2,005.68	122.2222
F	2,370.33	144.4444
G	2,735.00	166.6667
H	3,282.00	200

5.3 The local authority is required each year to estimate whether there will be a surplus or deficit on its Collection Fund. Surpluses or deficits attributable to Council Tax are apportioned between the County, the Police and Crime Commissioner for Lancashire, the Combined Fire Authority and the District. Surpluses or deficits attributable to Non-Domestic Rates are apportioned between Central Government, the County, the Combined Fire Authority and the District. The surplus attributable to Wyre is anticipated to be £131,483 in relation to Council Tax and the deficit £1,480,210 in relation to Non-Domestic Rates. Both of these have been taken into account for the Borough Council's purposes in 2017/18. A collection rate of 98%, the same as that budgeted in 2016/17, has been assumed in the calculation of the Council Tax base. The Collection Fund Statement is shown at Appendix 2(a) for Council Tax and Appendix 2(b) for Non-Domestic Rates with a sample Council Tax Bill at Appendix 3.

Financial and legal implications	
Finance	Considered in detail in the report above.
Legal	None arising directly from the report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Clare James	01253 887308	Clare.James@wyre.gov.uk	22.02.17

List of background papers:		
name of document	date	where available for inspection

List of appendices

Appendix 1 – Formal Council Tax Resolution agreed at Cabinet 15 February, 2017

Appendix 2(a) – Collection Fund Statement – Council Tax

Appendix 2(b) – Collection Fund Statement – Non-Domestic Rates

Appendix 3 – Example of Council Tax Bill

arm/ex/cou/cr/17/0203cj

Extract from the Minutes of the Cabinet Meeting Held on 15 February, 2017

CAB.33 Revenue Budget, Council Tax and Capital Programme

The Head of Finance (s151 Officer) submitted a report asking Cabinet for confirmation of the Revenue Budget, Council Tax, Revised Capital Budget 2016/17 and Capital Programme 2017/18 onwards.

Decision taken

Cabinet agreed

PLEASE NOTE: the paragraph numbers, format and wording below directly reflect the original Cabinet report.

1. that the following be approved:

- a The Revised Revenue Budget for the year 2016/17 and the Revenue Budget for 2017/18.
- b For the purpose of proposing an indicative Council Tax for 2018/19, 2019/20 and 2020/21, taking into account the Medium Term Financial Plan at Appendix 2 which reflects an increase of £5 each year, any increase will remain within the principles determined by the Government as part of the legislation relating to Local Referendums allowing the veto of excessive Council Tax increases.
- c Members' continuing commitment to the approach being taken regarding the efficiency savings, detailed within the Council's 'Annual Efficiency Statement' at Appendix 1 of the report.
- d Any increases in the base level of expenditure and further additional expenditure arising during 2017/18 should be financed from existing budgets or specified compensatory savings, in accordance with the Financial Regulations and Financial Procedure Rules.
- e The use of all other Reserves and Balances as indicated in Appendices 4 and 5 of the report.
- f The manpower estimates for 2017/18.
- g In accordance with the requirements of the Prudential Code for Capital Finance, those indicators included at Appendix 7 of the report.
- h The Revised Capital Budget for 2016/17 and the Capital Programme for 2017/18 onwards.

2. Cabinet noted that, in accordance with the Council's Scheme of Delegation, as agreed by Council at their meeting of 24 February 2005:

- a. The amount of 35,784.77 had been calculated as the 2017/18 Council Tax Base for the whole area [(Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act"))]; and
- b. A Council Tax Base, for dwellings in those parts of its area to which a Parish precept relates, has been calculated as indicated below.

Barnacre-with-Bonds	937.96
Bleasdale	64.67
Cabus	603.27
Catterall	816.51
Claughton-on-Brock	297.79
Fleetwood	6,375.85
Forton	517.28
Garstang	1,684.19
Great Eccleston	540.83
Hambleton	1,014.62
Inskip-with-Sowerby	319.13
Kirkland	136.58
Myerscough and Bilsborrow	410.92
Nateby	220.9
Nether Wyresdale	315.4
Out Rawcliffe	262.01
Pilling	796.48
Preesall	1,905.81
Stalmine-with-Staynall	541.06
Upper Rawcliffe-with-Tarnacre	286.3
Winmarleigh	129.83

3. The Council Tax requirement for the Council's own purposes for 2017/18 (excluding Parish precepts) is £6,738,630.

4. That the following amounts be calculated for the year 2017/18 in accordance with Sections 31 to 36 of the Act:

- a. £89,357,911 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
- b. £81,974,512 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

c.	. £7,383,399	Being the amount by which the aggregate at 3.4(a) above exceeds the aggregate at 3.4(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
d.	£ 206.33	Being the amount at 3.4(c) above (Item R) all divided by Item T (3.2(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
e.	£644,769	Being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act and as detailed in Appendix 6 of the report.
f.	£188.31	Being the amount at 3.4(d) above less the result given by dividing the amount at 3.4(e) above by Item T (3.2(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

5. That the Council's basic amount of Council Tax for 2017/18 is not considered excessive in accordance with principles approved under Section 52ZB of the Local Government Finance Act 1992.

Cabinet members thanked Wyre's officers for their support in the major achievement of a reasonable and affordable 2017/18 Revenue Budget, Council Tax and Capital Programme whilst acknowledging that difficult decisions remained to be made in future,

The Leader also thanked Cabinet as a whole and the Resources Portfolio Holder in particular for their guidance, adding that this result was a vindication of the policies that they had followed.

Collection Fund Statement - Council Tax

Appendix 2(a)

2015/16 Actual £		2016/17 Original £	2016/17 Revised £	2017/18 Original £
	Income			
55,062,467	Council Tax - Income from Taxpayers	56,549,680	58,281,873	59,367,576
<u>-39,180</u>	Council Tax Benefit	0	-9,307	0
55,023,287		<u>56,549,680</u>	<u>58,272,566</u>	<u>59,367,576</u>
	Contribution re Collection Fund previous year balance			
0	Lancashire County Council	0	0	0
0	Lancashire Police Authority/Police and Crime Commissioner for Lancashire	0	0	0
0	Lancashire Combined Fire Authority	0	0	0
	Wyre B.C.	0	0	0
<u>55,023,287</u>		<u>56,549,680</u>	<u>58,272,566</u>	<u>59,367,576</u>
	Expenditure			
	Precepts			
39,077,847	Lancashire County Council	41,446,135	41,446,135	43,719,685
5,501,710	Lancashire Police Authority/Police and Crime Commissioner for Lancashire	5,722,718	5,722,718	5,920,590
2,243,436	Lancashire Combined Fire Authority	2,310,677	2,310,677	2,343,902
<u>6,719,729</u>	Wyre B.C.	<u>7,070,150</u>	<u>7,070,150</u>	<u>7,383,399</u>
53,542,722		<u>56,549,680</u>	<u>56,549,680</u>	<u>59,367,576</u>
	Distribution of Collection Fund previous year balance:-			
861,782	Lancashire County Council	815,924	815,924	770,773
121,331	Police and Crime Commissioner for Lancashire	114,873	114,873	106,425
49,517	Lancashire Combined Fire Authority	46,842	46,842	42,972
150,924	Wyre B.C.	140,304	140,304	131,483
	Bad and Doubtful Debts			
218,852	Write Ons(-)/Offs	0	250,000	0
<u>284,368</u>	Provisions	0	<u>271,167</u>	0
55,229,496		<u>57,667,623</u>	58,188,790	60,419,229
<u>-206,209</u>	Surplus/Deficit (-) for year	<u>-1,117,943</u>	83,776	<u>-1,051,653</u>
55,023,287		<u>56,549,680</u>	<u>58,272,566</u>	<u>59,367,576</u>
1,174,086	Surplus/Deficit (-) Balance at 1 April	1,117,943	967,877	1,051,653
<u>-206,209</u>	Surplus/Deficit (-) for year	<u>-1,117,943</u>	83,776	<u>-1,051,653</u>
<u>967,877</u>	Balance at 31 March	<u>0</u>	<u>1,051,653</u>	<u>0</u>

arm/ex/co/cr/17 7/0203cj App 2(a)

Collection Fund Statement - Non-Domestic Rates

Appendix 2(b)

2015/16 Actual £		2016/17 Original £	2016/17 Revised £	2017/18 Original £
	Income			
25,397,353	NDR Collected from Ratepayers	28,599,804	27,823,402	27,472,364
-927,356	NDR Transitional Protection due (to)/from Central Govt.	0	-63,059	-1,474,484
	Distribution of Collection Fund previous year balance:-			
	Non-Domestic Rates			
0	Central Government	489,131	489,131	1,850,262
0	Lancashire County Council	88,044	88,044	333,047
0	Lancashire Combined Fire Authority	9,783	9,783	37,005
0	Wyre B.C.	391,305	391,305	1,480,210
24,469,997		29,578,067	28,738,606	29,698,404
	Expenditure			
	<u>Non-Domestic Rate Contributions</u>			
13,237,798	Central Government	13,485,608	13,485,608	12,209,931
2,382,804	Lancashire County Council	2,427,409	2,427,409	2,197,788
264,756	Lancashire Combined Fire Authority	269,712	269,712	244,199
10,590,239	Wyre B.C.	10,788,486	10,788,486	9,767,946
26,475,597		26,971,215	26,971,215	24,419,864
153,550	Cost of NNDR Collection - Wyre B.C.	153,244	153,244	149,805
	Distribution of Collection Fund previous year balance:-			
	Non-Domestic Rates			
384,639	Central Government	0	0	0
69,235	Lancashire County Council	0	0	0
7,693	Lancashire Combined Fire Authority	0	0	0
307,711	Wyre B.C.	0	0	0
1,299	Interest on refunds	0	532	0
	Disregarded Amounts			
0	Enterprise Zone Growth	0	59,866	0
	Bad and Doubtful Debts			
108,041	Write Ons(-)/Offs	305,336	297,131	295,413
1,489,268	Provisions for Bad Debts and Appeals	1,170,009	1,142,101	1,132,798
28,997,033		28,599,804	28,624,089	25,997,880
-4,527,036	Surplus/Deficit (-) for year	978,263	114,517	3,700,524
24,469,997		29,578,067	28,738,606	29,698,404
711,995	Surplus/Deficit (-) Balance at 1 April	-978,263	-3,815,041	-3,700,524
-4,527,036	Surplus/Deficit (-) for year	978,263	114,517	3,700,524
-3,815,041	Balance at 31 March	0	-3,700,524	0

arm/ex/co/cr/17/0203cj- Appendix 2(b)



Appendix 3

Local Taxation Section
 Civic Centre
 Breck Road
 Poulton le Fylde
 Lancs FY6 7PU

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Issued on 01-APR-2017

Mr J Average
 21 Acacia Avenue
 Wyretown
 Lancs

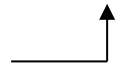
Account Reference
 70015192
**Please quote with payments and
 in all correspondence**

COUNCIL TAX BILL

Reason for bill: Annual Bill

Property to which the bill refers		HOW THE TAX IS ARRIVED AT FOR BAND D		%
21 Acacia Avenue		Lancs County Council	1175.64	2.0
Wyretown		Wyre Borough Council	188.31	2.7
Lancs		PCC for Lancashire	165.45	2.0
		Your Parish Council	31.34	-0.8
		LCC Adult Social Care*	46.10	2.0
		Combined Fire Authority	65.50	0.0
Parish	012			
Valuation Band	D			
Disabled Band	C			
Property Reference	001201230021001	Total for band	1672.34	3.4%
Charge for period		Band D	01 APR 2017 to 31 MAR 2018	1672.34
Less Disabled Persons Reduction			01 APR 2017 to 31 MAR 2018	-185.81
Less 25% Reduction for single occupancy			01 APR 2017 to 31 MAR 2018	-371.63
* The council tax attributable to Lancs County Council includes a precept to fund adult social care, go to wyre.gov.uk/counciltax for further details.				
Total amount due - to be paid as detailed below				1114.90

Percentage change from last year is shown.
 See enclosed leaflet for more information



FIRST INSTALMENT DUE ON 21-APR-2017 1 x 111.40
 9 OTHER INSTALMENTS DUE ON 21-MAY-2017 TO 21-JAN-2018 9 x 111.50
 INSTALMENTS TO BE PAID BY: DIRECT DEBIT

CHANGES IN CIRCUMSTANCES/PAYMENTS RECEIVED AFTER 3TH MARCH ARE NOT SHOWN ON THIS BILL.
 YOU WILL RECEIVE A REVISED BILL TO REFLECT ANY CHANGES AFTER THAT DATE IF NECESSARY

NOTES ON THE EXAMPLE COUNCIL TAX BILL

The example bill illustrates an annual bill which would be served on a taxpayer who is the only occupier of a band D dwelling and has elected to pay his bill by Direct Debit. He is permanently disabled.

1. As a result of having qualifying features in his home to meet the needs of his disability the bill is charged on band C rather than band D. Therefore an allowance to reflect the difference in charge between the two bands is shown on the bill.
2. A discount of 25% (of the band C tax) is allowed because of single occupation of the dwelling.
3. Council Tax regulations require the Council to show the percentage change from year to year for each of the precepts that make up the bill; Lancashire County Council, Wyre Borough Council, the Police and Crime Commissioner for Lancashire and the Lancashire Combined Fire Authority. In addition there may be changes in the parish amount, some which may show a large percentage change but which are for only small sums of money.